

**Job Title: Teacher Assistant**

**Location:** Applewood Learning Center, Londonderry, NH

**Position Type:** Part-Time



**About Us:** At The Applewood Learning Center, we create a community comprised of children, teachers, and families, that fosters healthy relationships and imaginative self-expression through play-based, authentic learning and progressive teaching.

**Position Overview:** The Teacher Assistant supports the classroom teachers in creating a nurturing, stimulating, and safe learning environment for young children. This role involves assisting with daily classroom activities and maintenance, providing individualized attention to children, and helping to implement learning opportunities that support children's development and learning.

**Key Responsibilities:**

- **Classroom Support:** Assist the teachers in planning and implementing learning opportunities. Help prepare and set up educational materials and classroom resources. Support the teachers in managing classroom behavior and maintaining a positive and inclusive environment.
- **Child Supervision & Engagement:** Supervise and engage with children during indoor and outdoor play and mealtimes. Provide individual and small group leadership as directed by the teacher. Foster a supportive and encouraging atmosphere to promote children's social, emotional, cognitive, physical, and language development.
- **Communication:** Maintain open and effective communication with children and colleagues. Friendly communication with families as needed.
- **Health & Safety:** Ensure the classroom and playground areas are safe and clean. Assist with routine tasks such as setting up and cleaning up after activities and snack and maintaining classroom supplies. Follow health and safety protocols, including emergency procedures and first aid when necessary.
- **Professional Development:** Participate in training and professional development opportunities as required. Stay informed about early childhood education best practices and current trends.

**Qualifications:**

- **Education:** High school and college students are encouraged to apply.
- **Experience:** Previous experience working in an early education setting is desirable, but not required.
- **Skills:** Strong communication and interpersonal skills, ability to work collaboratively with a team, patience, flexibility, and a genuine interest in supporting young children's learning and development.

- **Certifications:** CPR/First Aid certification and NH Health and Safety Trainings are required. These will be provided at no cost to the employee.
- **Physical Requirements:** Ability to lift and carry up to 50 lbs. Capable of bending, kneeling, and sitting on the floor to interact with children. Comfortable working in an environment with high activity levels.
- **Work Environment:** This role involves working in a classroom setting with young children and will require daily outdoor activity, regardless of the weather.

**What We Offer:**

- Competitive salary and benefits.
- Supportive and collaborative work environment.
- Opportunities for professional growth and development.
- Comprehensive training and mentorship.
- Paid lunch breaks and quarterly chair massage.

**How to Apply:** Interested candidates should submit their resume, a cover letter, and at least three professional references to [l.brunette@applewoodlc.org](mailto:l.brunette@applewoodlc.org) with the subject line “Teacher Assistant Application – [Your Name].” Applications will be reviewed on a rolling basis until the position is filled. Alternatively, interested candidates can apply via our website at [www.applewoodlc.org/careers/](http://www.applewoodlc.org/careers/).

Applewood Learning Center is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees and children.

Join us at Applewood Learning Center and help plant the seeds of growth!